

Progetto HerIT4future (TNE23-00041) – PNRR Finanziato dall'Unione Europea –Next Generation EU -Missione 4 “Istruzione e Ricerca” – Componente 1 “Potenziamento dell’offerta dei servizi all’istruzione: dagli asili nido all’Università Dalla ricerca all’impresa” - Investimento 3.4 “Didattica universitaria e competenze avanzate” T4 “Iniziativa Transnazionali in materia di istruzione”

CODICE DEL PROGETTO TNE23-00041 - CUP J31I24000290006

Dipartimento di Economia, Management, Istituzioni

Decreto Direttoriale N. 64 del 17/10/2025

IL DIRETTORE

VISTO

- il Decreto direttoriale n. 167 del 03/10/2023 con il quale il Ministero dell'Università e della Ricerca (MUR) ha pubblicato l'Avviso per la concessione di finanziamenti destinati a iniziative educative transnazionali – TNE” a valere su Piano nazionale di ripresa e resilienza (PNRR), per la selezione e del finanziamento, di almeno 10 iniziative educative transnazionali (TNE), previste dalla sottomisura T4 “Iniziativa Transnazionali in materia di istruzione”, Investimento 3.4 “Didattica universitaria e competenze avanzate” del Piano Nazionale di Ripresa e Resilienza, Missione 4 “Istruzione e ricerca” – Componente 1 “Potenziamento dell’offerta dei servizi all’istruzione: dagli asili nido all’Università”;

CONSIDERATO

- che il suindicato avviso prevedeva, all'art. 4 comma 6, lettera b), che, nella realizzazione del Progetto, per ciascuna proposta progettuale, le Università si costituissero in Partenariato attraverso la stipula di un accordo ex art. 15 l. 7 agosto 1990 n. 241, che regola la possibilità per le pubbliche amministrazioni di concludere tra loro accordi per disciplinare lo svolgimento in collaborazione di attività di comune interesse, o di un accordo di collaborazione tra soggetti di diversa natura giuridica

- che, con Decreto Rettoriale n. 4469 del 10/11/2023, ratificato con delibera del C.d.A. del 29.11.2023, l'Università degli Studi di Napoli Federico II veniva autorizzata sia alla sottoscrizione dell'impegno a costituire in qualità di partner, un partenariato con l'Università di Bologna, l'Università della Calabria, l'Università del Salento, l'Università degli Studi di Messina, l'Università degli Studi di Brescia, l'Università degli Studi di Pavia, l'Università degli studi di Padova, il Politecnico di Torino, che autorizzata alla presentazione del progetto Heritage for future (HerIT4future);

- che, con Decreto Direttoriale n. 255 del 25 luglio 2024, il MUR ha ammesso al finanziamento la proposta progettuale TNE23-00041 presentata dall'Istituzione Capofila Università degli Studi di Bologna, C.F.80007010376, per l'importo di € 2.702.173,89 (duemilionesettecentoduemila centosettantatreeuro/89) a valere sulle risorse previste dal PNRR nell'ambito della Missione 4 “Istruzione e Ricerca” – Componente 1 “Potenziamento dell’offerta dei servizi all’istruzione: dagli asili nido all’Università Dalla ricerca all’impresa”- Investimento 3.4 “Didattica universitaria e competenze avanzate” T4

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“Iniziative Transnazionali in materia di istruzione”, finanziato dall’Unione europea – NextGeneration EU –

Codice del Progetto TNE23-00041 – (CUP J31I24000290006);

- che, con Decreto di Concessione n. 259 del 08/08/2024 registrato dalla Corte dei Conti al n. 2388 del 04/09/2024, il MUR comunica al Soggetto beneficiario, Università degli Studi di Bologna, che il progetto HerIT4future (TNE23-00041) è stato ammesso al finanziamento, come previsto all'art.10, comma 1, dell'Avviso n. 167 del 03/10/2023;

CONSIDERATO

- inoltre, che l’Università degli Studi di Bologna, in rappresentanza di tutti i Soggetti Attuatori facenti parte del partenariato del progetto, quali Università degli Studi di Napoli Federico II, Università II della Calabria, Università del Salento, Università degli Studi di Messina, Università degli Studi di Brescia, Università degli Studi di Pavia, Università degli Studi di Padova, Politecnico di Torino, ha accettato il finanziamento concesso dal Ministero dell’Università e della Ricerca attraverso la sottoscrizione dell’Atto d’obbligo e dei relativi allegati, nel rispetto della data di avvio delle attività del progetto finanziato

- che, con Decreto Rettorale, dell’Università degli Studi Federico II di Napoli, n. 4102 del 2.10.24 è stato affidato al Dipartimento di Giurisprudenza, il coordinamento delle attività legate al progetto HerIT4future (TNE23-00041) codice TNE23-00041 designando quale responsabile scientifico la prof.ssa Masi Carla;

- che, il sopramenzionato progetto prevede una mobilità internazionale di docenti e studenti delle Università italiane del partenariato verso le istituzioni estere associate e viceversa e che tale mobilità dovrà concludersi entro il 31/03/2026;

- il Dipartimento di Giurisprudenza ha trasferito in data 27 marzo la quota progettuale di spettanza all’unità presso il Dipartimento di Economia, Management, Istituzioni per l’attuazione delle attività previste dal progetto HerIT4future, con responsabilità scientifica in capo al Prof. Marco Tregua l’approvazione della richiesta di apertura dei bandi per la mobilità (previsti per il progetto HerIT4future (TNE23-00041) codice TNE23-00041) da parte del Consiglio di Dipartimento di Economia, Management, Istituzioni nell’adunanza del giorno 13/10/2025

VISTA

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DECRETA

Per quanto esposto in premessa, che qui si intende integralmente riportato, è emanato il seguente bando di concorso per la partecipazione al programma di mobilità internazionale TNE-HerIT4future docenti in entrata, destinato a finanziare la mobilità in entrata del personale docente dipendente dalle istituzioni estere America Latina Associate nell’ambito del Progetto dal titolo: “HERITAGE FOR FUTURE: BRIDGING ITALY AND LATIN AMERICA THROUGH MUTUAL LEARNING AND INNOVATIVE TEACHING- (HerIT4Future), a valere su risorse del Piano Nazionale Ripresa e Resilienza (PNRR), Iniziative Educative Transnazionali (TNE), finanziato dall’Unione europea– NextGeneration EU.

f.to Il Direttore del Dipartimento

Prof.ssa Adele Caldarelli

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CODICE DEL PROGETTO TNE23-00041 - CUP J31I24000290006

Call for application to join the international mobility program TNE- HerIT4future staff incoming, addressed to support incoming activities of the staff from the Latin America universities partnering the project in the frame of HerIT4Future: “HERITAGE FOR FUTURE: BRIDGING ITALY AND LATIN AMERICA THROUGH MUTUAL LEARNING AND INNOVATIVE TEACHIng”, leaning on funding from National Recovery and Resilience Plan (PNRR), Transnational Teaching initiatives, funded by EU -NextGeneration EU.

PROJECT NUMBER TNE23-00041-CUP J31I24000290006

Mobility Grants Targeting the Italian Partner and the Associated Foreign Universities “TNE- Heritage for Future: Bridging Italy and Latin America Through Mutual Learning and Innovative TEACHIng- (HerIT4future)

Art. 1 - Subject

In the frame of the Project “HerIT4Future”, an application is called for to assign to staff from the partner universities – according to the list provided in article 2 – funding for travelling to give lectures and/or seminars at the Università degli Studi di Napoli “Federico II”, according to the goals of the project PNRR/TNE Heritage for Future: BRIDGING ITALY AND LATIN AMERICA THROUGH MUTUAL LEARNING AND INNOVATIVE TEACHIng – CUP J31I24000290006

Art. 2 - Goals

TNE23-00041-HerIT4future is a project aimed at consolidating and strengthening international partnerships with high standing universities, with particular reference to Latin America countries. The project mainly focuses on the partnerships of the University of Naples Federico II in the following countries: Argentina, Brazil, Chile, Colombia, Cuba, Ecuador and Mexico, aiming at set new relations and enforce the extant ones, as per the guidelines from the Italian National Ministry of the University (MUR) and via hosting students from the universities involved.

The universities involved from each country are listed below:

Argentina:

- Universidad Nacional del Comahue (UNCOMA);

Brazil:

- Universidades Estadual de Campinas (UNICAMP),
- Universidade Federal Fluminense (UFF),
- Universidade Federal do Amazonas (UFAM),

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- Universidade Estadual Paulista Júlio de Mesquita Filho (UNESP),
- Università Federale del Ceará (UFC),
- Universidade Federal do Rio de Janeiro (UFRJ);

Chile:

Università Católica del Maule (UCM);

Colombia:

Universidad el Externado de Colombia (UExternado);

Cuba:

- Universidad de L'Habana (UH);

Ecuador:

- Universidad Católica de Santiago de Guayaquil (UCSG),
- Universidad de Especialidades Espíritu Santo (UEES);

Mexico:

- Universidad de Guadalajara (UDG).

The main goal of this call is to share the best educational practices and to enforce the cooperation among universities in the scientific domains shaping the thematic working package WP6 **DigitHage Management**.

WP6 **DigitHage Management** focuses on the following key themes:

1. protection, promotion, and valorization of cultural and natural heritage;
2. digital transition for heritage management;
3. manage data to prevent physical deterioration;
4. machine learning, neural networks, and real-time information processing in operations in cultural heritage domain.

The call aims at funding the costs related to the mobility, including travel, food, and accommodation in the hosting country to the staff host at the University of Naples “Federico II”. The staff mobility has to include a teaching activity at the University of Naples “Federico II”.

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Art. 3 – Beneficiaries and activities allowed

This call addresses staff at the partner universities according to the list in article 2 of this call, with reference to their status in the academic year in which this call is issued; staff on sabbatical leave as well as staff retired – besides having a teaching assignment – are excluded from this call.

The funding from “TNE23-00041- HerIT4 Future” is assigned exclusively for teaching mobility abroad.

The member of the staff will be asked to state:

- the scientific domain he/she belongs to;
- the knowledge domain of the project he/she pertains to;
- the partner university hosting the candidate after setting up the Teaching Mobility Agreement (TMA), setting the period, the activities to perform, the goals, and the expected results.

TMA has to be filled in according to the guidelines below:

- the number of teaching hours has to be clearly stated (not less than 8 hours), the name of the course, the title of each lecture/seminar given;
- goals and education results have to be clearly set and the program of activities has to be in line with the achievement of the goals.

Art.4 - Period and length of the mobility

The activities should be over before March 31st, 2026; no extensions will be allowed after this date. Therefore, reporting for refunding has to be completed by the same deadline. The length of the mobility should be at least 5 (five) days and maximum 12 (twelve) days.

During the mobility the staff member has to deliver a teaching programme with a number of hours suitable for achieving the planned goals. Two extra days can be allowed for travelling, besides the length of the mobility itself.

During the mobility the staff member can extend the period abroad after getting the authorization from the Scientific Coordinator of the “TNE23-00041- HerIT4 future”, Prof. Carla Masi Doria.

Art.5 – Submission of the application and deadlines

The application as well as the documents needed to be part of the selection process should be sent by e-mail at the following e-mail address Dip.Econ-man-ist@unina.it before October 27th, 2025 at 12.00 (CET).

The applicants for mobility – lasting from 5 up to 12 days – have to provide an inquiry stating the planned month of travel, the planned date the travel starts, the length of the mobility, and the plan of activities (including research and cultural activities, if needed).

In order to be part of the selection, candidates are asked to use the form provided in **Annex 1**.

Candidates have to provide all required information and state: the sending institution, the domain of knowledge, the number of teaching hours, the plan of activities, the length of the mobility, as well as the goals. The application has to feature also a Teaching Mobility Agreement (**Annex 2**) to be signed personally and signed also by the Scientific Coordinator of the project, Prof. Carla Masi Doria.

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The staff member selected for the mobility has to deliver the Teaching Mobility Agreement signed also by the receiving university at least one week before leaving. The signature can be either digital or hand made.

The application has to recall as mandatory items:

- Teaching Mobility Agreement;
- Curriculum Vitae in English, partnered by a declaration of truth and the acceptance of privacy terms;
- a copy of the passport, with this latter being valid;
- any other documents that might be useful for the selection procedure, including self-certification of previous experience abroad and certifications.

Applications have to be submitted by email at Dip.Econ-man-ist@unina.it as a unique file. The subject of the message has to be “Call TNE23-00041- HerIT4 future” Incoming staff.

Art. 6 – Assessment of the applications

Applicants assessment will be performed by a Committee consisting of at least 3 members of the Department faculty and up to 5 of them. 2 backup members will be appointed in case some of the appointed members should be unavailable or in conflict of interest.

The Committee will be appointed through a decree published on the Official Noticeboard of the University of Naples Federico II.

The selection process will be fair and transparent according to non-discriminating principles.

The selection process will be based on the following criteria:

- a) Scientific curriculum (up to 50 points)
- b) Content of the teaching programme and the related goals, also according to the main goals of the project and the length of the mobility (up to 30 points)
- c) Language skills (English or Spanish) (up to 10 points)
- d) Previous experience abroad and in the country chosen for the mobility, with preference for applicants with previous collaboration in international projects, especially in Italy (up to 10 points)

The Committee will issue a final ranking of the applicants, including the ones positively assessed but not receiving funding, as well as the ones excluded. Each applicant will receive a score according to the criteria mentioned above.

Candidates failing to achieve at least **40 points** will not be considered suitable to receive funding.

Key attention will be devoted to integrating applicants with disability, suffering disadvantageous conditions and in line with gender equality.

In case of candidates tied at the same score, the younger candidate will be ranked higher.

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Art. 7 – Financial support to the mobility

The staff member being awarded the funding for mobility will get a refund to cover travel expenses and costs for accommodation and food, according to the current norms and as per the table below:

Travel expenses	Financial support for accommodation and food
Latin America: up to € 1.400,00 (round trip)	Expenses refunded up to 180 euros per day (up to € 1.600,00)

Expenses will be refunded according to what the staff member spent and in line with the highest amount allowed (up to 1.400 € for travelling and up to 1.600 € for accommodation and food); staff members are required to deliver the documents showing the expenses afforded: receipts, tickets and boarding passes. Accommodation will be refunded in line with the norms of University of Federico II norms that will be explained to the selected candidate, still in line with the limits mentioned above.

Art. 8 – Accepting mobility funding

Applicants are asked to verify the ranking that will be posted on the Official Noteboard of the University and the Official Noteboard of the Department. The selected candidate will receive confirmation by e-mail.

The selected candidate will be asked to confirm the acceptance of the mobility funding and to state its awareness of the privacy policy as per article 13.

The selected candidate that will not confirm the acceptance of the mobility funding will be considered as giving up with no further notice. Should this happen, the next candidate in ranking will be considered as the new beneficiary, until the ranking allows such process.

The selected candidate is asked to have a valid passport, thus a passport that will not expire in 6 months from the acceptance of the mobility funding.

After accepting the mobility funding candidates are asked to send at Dip.Econ-man-ist@unina.it the following documents at least one week before the mobility starts:

- Teaching Mobility Agreement signed by the receiving institutions
- a copy of a valid passport.

During the mobility the beneficiary will be covered by the insurance offered by the sending institutions for injuries, liabilities versus third parties, in case of death, for any personal illness or damages to things, deriving from the activities planned in the mobility activity.

Health treatments from General Practitioners, services to diagnose issues and care are excluded from the abovementioned insurance.

Damages related to leisure time are excluded from the abovementioned insurance.

In any case, the beneficiary should contribute on his/her own to cover the insurance for health issues and hospitalization, according to the norms of the hosting country.

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Art. 9 – Resigning from the mobility

In case of resigning from the mobility funded, the beneficiary has to send with the shortest possible delay a message to Dip.Econ-man-ist@unina.it . Should this happen, the next best ranked applicant will be called in as new beneficiary.

Art. 10 – Return of the financial support

The beneficiary will be asked to return the financial support in case of:

- Resigning from the mobility
- Spending a period shorter than planned at the receiving institution

Art. 11 – Fulfillment at the end of the mobility

In a maximum of 15 days after the end of the mobility period, the staff member has to deliver to the Accounting Office of the Department of Economics, Management, Institutions:

- the Certificate of attendance, issued by the receiving institutions at the end of the mobility period abroad, properly signed, stating the fulfilment of the activities planned and the time spent abroad (starting day dd/mm/yy and ending day dd/mm/yy of the mobility);
- a report on the activities performed, according to the Mobility Agreement;
- travel documents (boarding passes).

Art. 12 - Privacy

Data provided into the application will be used for the selection procedure according to the law on data management.

Data will be used both manually and through IT instruments according to the goals of the call and in line with the norms adopted by the University of Naples as in UE Regulation n. 2016/679, as well as the successful updates.

Candidates have the right as stated in sections 2, 3 and 4 in part III of the above-mentioned regulation.

Art. 13 - Personal data

Information on the processing of personal data in accordance with Article 13 of Regulation (EU) 679/2016 laying down rules on the processing of personal data and the code on the protection of personal data, Legislative Decree n.196/2003 integrated and amended by Legislative Decree n.101/2018. By completing, delivering and transmitting the forms provided for participation in this selection notice, the person provides his/her personal data to the University of Naples Federico II and assumes the quality of "data subject" to the processing of such data in accordance with Article 4,1) of the EU Regulation.

Exclusively for problems concerning the non-compliant processing of personal data, it is possible to contact the Data Controller by sending an email to the following address: ateneo@pec.unina.it; or to

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the Data Protection Officer: rpd@unina.it; PEC: rpd@pec.unina.it. For any other requests related to this procedure, please contact, instead, marco.tregua@unina.it. The parties concerned have the rights referring to articles 15-22 of the EU regulation. The complete information related to the collection of personal data processing in this procedure is reported on the University website <http://www.unina.it/ateneo/statuto-e-normativa/privacy>

Art. 14 – Responsible of the process

According to the art. 4 of the law 241 issued on August 7th, 1990 (*Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi*), Mrs. Francesca Richiello, appointed by the Director Prof. Adele Caldarelli with decree no. 61 of 10/17/2025, is responsible for the fulfilment related to this call, unless other entities mentioned in this document are in charge for.

Art. 15 – Public availability of the call

This call is published on the Official Noteboard of the University, as well as in the section Concorsi -> Borse di Mobilità and on the Official Noteboard of the Department of Economics, Management, Institutions; on the same official noteboards the list of candidates assessed will be made available for sake of transparency, as well as the name of the members of the Evaluation Committee, and the Annexes to the call

Annexes:

1. Application form
2. Teaching Mobility Agreement

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Application form

* Mandatory field

Surname and Name*

☐ M ☐ W ☐ Non binary

Place and date of birth*

Tax code*

Nationality*

Are you part of minority groups (due to language, religion, or culture)? (Optional) ☐ Yes ☐ No

Address*

Postal code*

City*

Mobile phone*

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Phone (office or home) - optional

E-Mail address*

Role at University*

Home institutions*

Mobility period* (From dd/mm/yyyy to dd/mm/yyyy)

Knowledge domain*

Scientific domain*

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Goals and expected outcomes*

Brief description of the activities to be performed*

Language skills*

English	Level:	B1	B2	C1	C2	Native language
Spanish	Level:	B1	B2	C1	C2	Native language

Date_____

Signature_____

Documents to be attached:

- Curriculum Vitae;
- Teaching Mobility Agreement;
- A copy of the Passport;
- Any other document meant to be useful for the assessment of the application.

Information on personal data according to art. 13 of this call.

By filling in this document the staff member delivers to the University of Naples Federico II, thus the university becomes involved in data management according to art. 4, 1) of the EU Regulation.

Data will be used according to art. 12 of this call

Date_____

Signature_____

Progetto HerIT4future (TNE23-00041) – PNRR Finanziato dall'Unione Europea –

Next Generation EU -Missione 4 “Istruzione e Ricerca” – Componente 1

**“Potenziamento dell’offerta dei servizi all’istruzione: dagli asili nido all’Università
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Mobility Agreement

Staff Mobility For Teaching

Planned period of the physical mobility: from [day/month/year] to [day/month/year]

Duration of physical mobility (days) – excluding travel days: _____

The teaching staff member

Last name (s)		First name (s)	
Nationality			
Sex [M/F/ Not declared]		Academic year	20___/20___
E-mail			

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The Sending Institution

Name		
Faculty/Department (if applicable)		
Address		Country
Contact person name and position		Contact person e- mail / phone

Progetto HerIT4future (TNE23-00041) – PNRR Finanziato dall'Unione Europea –

Next Generation EU -Missione 4 “Istruzione e Ricerca” – Componente 1

**“Potenziamento dell’offerta dei servizi all’istruzione: dagli asili nido all’Università
Dalla ricerca all’impresa” - Investimento 3.4 “Didattica universitaria e competenze
avanzate” T4 “Iniziative Transnazionali in materia di istruzione”**

The Receiving Institution



Name		Faculty/Department	
Address		Country/ Country code	
Contact person name and position		Contact person e-mail / phone	

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Main subject field: _____

Language of research: _____

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Added value of the mobility (with particular focus to the objectives of the TNE
IMP-ACCTS project):

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Theme and main objective of the teach, including how many hours:

II. COMMITMENT OF THE THREE PARTIESⁱ

By signing this document, the teaching staff member, the sending organisation and the receiving institution confirm that they approve the proposed mobility agreement. The sending higher education institution supports the staff mobility with a focus on the objectives of the TNE IMP-ACCTS project. The teaching staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution or other organisation, as a source of inspiration to others. The teaching staff member and the receiving institution will communicate to the sending organisation any problems or changes regarding the proposed mobility programme or mobility period.

The teaching staff member

Name: _____

Signature: _____ Date: _____

The sending institution

Name of the responsible person: _____ Signature: _____

The receiving institution

Name of the responsible person: _____ Signature: _____

ⁱ Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary organisation (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme).

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Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution